



**MUNICIPALITY OF SOUTHWEST MIDDLESEX
REGULAR COUNCIL MEETING**

WEDNESDAY, FEBRUARY 28, 2018 7:00 PM
Council Chambers

COUNCIL MINUTES

SOUTHWEST MIDDLESEX COUNCIL MINUTES

The Municipal Council of the Municipality of Southwest Middlesex met in Regular Session in the Council Chamber on February 28, 2018 at 7:00 p.m.

COUNCIL PRESENT:

Mayor Vance Blackmore (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Rick Cowell, John Kavelaars, Don McCallum and Martin Vink

REGRETS:

Councillor Karen Aranha

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Interim Public Works Manager – Larry McGregor, Treasurer – Kristen McGill

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Mayor Blackmore calls the meeting to order at 7:03 p.m.

2. APPROVAL OF AGENDA

#2018-0062

Moved by Councillor Vink

Seconded by Councillor Bartlett

THAT the Regular Agenda of Council dated February 28, 2018 be accepted as amended to move item 9 B 1, Request for Second Replacement Dwelling – 22148 Dundonald Road, to be taken prior to the Southwest Middlesex Landfill Operational Review.

Carried

3. DISCLOSURE OF PECUNIARY INTEREST

None

4. DEPUTATIONS AND PETITIONS

- **7:05 p.m. – Blubacher No. 3 Municipal Drain – Meeting to Consider**

Mayor Blackmore chaired the meeting and noted the purpose of the meeting is to consider the report prepared by Spriet Associates Ltd. dated January 12, 2018 for Blubacher No. 3 Municipal Drain. Notices and copies of the report were sent to Landowners, Municipal Staff, Ministry of Agriculture and Food, affected agencies (MNR, DFO) utilities and the Lower Thames River Conservation Authority LTVCA. Council was provided a copy of the report with their agenda.

Chair Blackmore called on Engineer Brandon Widner of Spriet Associates to summarize the report. Mr. Widner explained when the drain was last constructed and outlined the nature of the work to be completed in the watershed. The Section 78 request petition brought forward requested replacement on the main drain. An onsite meeting was held with the property owners after which the engineering report was prepared. Two subsequent meetings with the landowners were held.

Chair Blackmore asked if there were persons in attendance wishing to provide information which might influence Council's decision. No persons came forward.

Chair Blackmore called for questions and comments from members of council.

#2018-0063

Moved by Councillor Kavelaars

Seconded by Deputy Mayor Wilkins

THAT the engineers report on the Blubacher Drain No. 3 Spriet Report be accepted and the by-law be given two readings.

Carried

- **7:15 p.m. – Zoning Amendment P-1&2/2018 – 3112 Concession Drive**

Marc Bancroft, Planner, outlined the purpose of the application is to comply with a condition of Consent Application B-05/2017 that lands be rezoned to recognize the disposal of a surplus farm dwelling. The requirement for changing as component of severance is to move from General Agricultural (A1) to Rural Residential (RR) with the balance of the property to move from General Agricultural (A1) to Agricultural (A2) to prohibit residential development on the balance of the farm.

Circulation comments were received from the Lower Thames River Valley Conservation Authority, which noted that a permit shall be required from the conservation authority for further development. Mr. Bancroft noted that he was satisfied that the rezoning is appropriate.

The Mayor invited the public to speak to the application, either for or against. No members of the public spoke to the application.

Mayor invited members of council to speak to the application.

#2018-0064

Moved by Deputy Mayor Wilkins

Seconded by Councillor Bartlett

That Applications for Zoning By-Law Amendment P-1/2018 & P-2/2018 be APPROVED.

Reasons

Consistency with the Provincial Policy Statement would be maintained;
Conformity with the County of Middlesex Official Plan would be maintained;

Conformity with the Municipality of Southwest Middlesex Official Plan would be maintained;

The requirements of the Municipality of Southwest Middlesex Zoning By-law would be satisfied.

Carried

5. MINUTES OF PREVIOUS MEETINGS

1. Southwest Middlesex Council Meeting Minutes – February 21, 2018

#2018-0065

Moved by Councillor Kavelaars

Seconded by Councillor McCallum

THAT the minutes of the meeting of Council dated February 21, 2018 be adopted as printed.

Carried

6. BUSINESS ARISING FROM THE MINUTES

Council members requested confirmation on timing for the issuance of tenders and requested that information regarding municipal insurance be made public.

7. VOUCHERS

No voucher reports

8. ACTION CORRESPONDENCE

No action correspondence

9. STAFF REPORTS

- a. Fire
No reports

- b. Administration

1. Request for Second Replacement Dwelling – 22148 Dundonald Road

#2018-0066

Moved by Councillor Cowell

Seconded by Councillor Vink

THAT Council receive and approve the request for Second Replacement Dwelling and Dwelling Conversion for 22148 Dundonald Road; and

THAT the Mayor and the Clerk are hereby authorized to enter into the development agreement outlining the process and obligations of the land owner with respect to permit requirements, timelines for completion and the required security deposit.

Carried

Planning - Committee of Adjustment

#2018-0067

Moved by Councillor Cowell

Seconded by Councillor Kavelaars

THAT the regular meeting of council is suspended to move into Committee of Adjustment at 7:23 p.m.

Carried

Committee of Adjustment Agenda Items:

- 7:25 p.m. – Minor Variance A-1/2018 – 1856 Longwoods Road
- 7:35 p.m. – Minor Variance A-2/2018 – 185 Elizabeth Street
- 7:45 p.m. – Minor Variance A-3/2018 – 2533 Longwoods Road

Regular council resumed at 8:09 p.m.

c. Building
No Reports

d. Finance

1. Canada Day Financials

#2018-0068

Moved by Councillor Cowell

Seconded by Councillor McCallum

THAT council receive and file the 2017 Canada Day financial report.
Carried

2. Tax Adjustment 5

#2018-0069

Moved by Councillor Cowell

Seconded by Councillor Bartlett

THAT council instruct the Treasurer to adjust the property taxes for roll #39-06-001-040-03900-0000 by \$98.00 in accordance with MPAC's recommendation.
Carried

e. Facilities and Recreation

f. Public Works

10. REPORTS OF COMMITTEES

1. Minutes – Communities in Bloom – January 18, 2018

#2018-0070

Moved by Councillor Cowell

Seconded by Councillor McCallum

THAT the January 18, 2018 Communities in Bloom meeting minutes are received.
Carried

11. UNFINISHED BUSINESS

None

12. INFORMATION CORRESPONDENCE

1. LTVCA 2018 Annual General Meeting media release
2. Thank you from Glencoe 2017/2018 Fair Ambassador

#2018-0071

Moved by Deputy Mayor Wilkins

Seconded by Councillor Kavelaars

That the information correspondence items are received and filed.
Carried

Deputations Continued at 8:12 p.m.

- **Southwest Middlesex Landfill Operational Review–Jim Archibald**

Jim Archibald presented his Operational Review for the municipally-owned landfills located on Trillium Drive and Limerick Drive.

The Mayor invited council members to ask questions regarding Mr. Archibald's operational review report. Council members asked questions related the data collection and the methodology for gathering information for the report, the viability of other options beyond what was presented in the report, expansion process requirements, ministry requirements, monitoring, and observations of processes within other municipalities.

13. COUNCILLORS COMMENTS AND ENQUIRIES

Mayor Blackmore made a public apology regarding comments he had made related to the Middlesex International Plowing Match (IPM), noting that IPM was a credit to the community and wanted to make his apology to the MacDonald family which hosted the plowing match and to volunteers. Comments and inquiries were made regarding reported vandalism; work to prepare the Trillium Landfill as a temporary transfer station during the temporary closure; communication about the closure to the public; and weekly tipping fee amounts from Waste Management.

14. NOTICE OF FUTURE MEETINGS (subject to change)

- March 7, 2018 – Council – 1:30 p.m.
- March 21, 2018 – Council – 7:00 p.m.
- March 28, 2018 – Council/Planning – 7:00 p.m.

15. CLOSED SESSION (Committee of the Whole)

No closed session was held

16. BY-LAWS

1. By-law No. 2018/018 - 1st & 2nd readings only

Being a by-law to provide for drainage works in the Municipality of Southwest Middlesex, in the County of Middlesex, being the Blubacher Drain No. 3 Municipal Drain

2. By-law No. 2018/019 - 1st & 2nd readings only

Being a by-law change the zoning of the subject lands from the General Agricultural (A1) Zone to the Rural Residential (RR) Zone

3. By-law No. 2018/020

Being a by-law authorizing the Mayor and the Clerk to enter into an agreement concerning the property known as 22148 Dundonald Road

4. By-law No. 2018/021

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (February 28, 2018)

#2018-0072

Moved by Councillor Cowell

Seconded by Councillor Bartlett

That By-law No. 2018/018 to By-law No. 2018/021 be given first and second readings.

Carried

#2018-0073

Moved by Councillor Kavelaars

Seconded by Councillor McCallum

That By-law No. 2018/020 to By-law No. 2018/021 be read a third and final time.

Carried

17. ADJOURNMENT

The Mayor adjourned the meeting at 8:57 p.m.

Mayor

CAO/Clerk